

INSTRUCTIONS FOR TACONIC VOLUNTEER SERVICE AGREEMENT PDF FORM

Note: Alternatively, there is an easy, fillable online form available at <https://arcg.is/1Se1H90>

Contact Information:

- Print your name, address, and telephone number in the space provided.
- Check "Yes" or "No" to indicate whether or not you are older than 18. If "No" please have your parent or guardian complete the bottom of the form.

Location/Facility:

- Volunteers need to complete the form once a year for each park where they volunteer.
- If you also volunteer on the west side of the Hudson River, you must also complete the Palisades Region form (or fill out the online form, linked above, which covers both regions).
- When you fill out the form, select all parks within the Taconic Region where you will be volunteering:

Hudson Highlands State Park Preserve
Clarence Fahnestock Memorial State Park
Taconic State Park
Wonder Lake State Park
FDR State Park

Mills Norrie State Park (Margaret Lewis Norrie)
Rockefeller State Park Preserve
Old Croton Aqueduct State Historic Park
James Baird State Park
Jay Heritage Center

Description of service:

- Select the options that best describe your volunteer activities.

Emergency Contact:

- Enter the name and contact information for your emergency contact.

Read, sign, and date:

- Read, sign, and date the Volunteer Service Agreement.

Parents or Guardians of minors:

- Write the name of the child you are legally responsible for in the space provided and sign and date the form.

Mail completed form to:

Taconic Regional Office
Attention: Gerry Covert
New York State OPRHP
P.O. Box 308
Staatsburg, NY 12583

If you have any questions or concerns, please contact us at volunteer@nynjtc.org.

Thank you for your time and cooperation.



Parks, Recreation and Historic Preservation

TACONIC REGION 2021 VOLUNTEER SERVICE AGREEMENT

Name: _____

Address: _____

City/State/Zip: _____

Telephone #: _____

Social Security #: XXX-XX- _____ **Last 4 digits only**

E-mail: _____

Location/Facility - check all that apply

- James Baird SP Fahnestock SP
- Lake Taghkanic SP Taconic SP
- Mills Norrie SP Hudson Highlands SP
- Olana SHS John Jay SHS
- Philipse Manor SHS Staatsburgh SHS
- Clermont SHS Old Croton Aqueduct SP
- Rockefeller SPP F D Roosevelt SP
- Taconic Outdoor Education Center
- Walkway Over the Hudson SP
- Other _____

Date(s) of Service: _____ **This agreement is valid through 12/31 of the year in which it is signed.**

Are you 18 years of age or older? Yes No If no, state age: _____ *Parent or guardian must sign below if under 18

Description of Service Check all that apply:

- Trail Maintenance Gardens/Grounds Maintenance Office/administrative
- Programs/Events Collections management and research Visitor Services
- Other: _____

In Case of Emergency Notify:

Name: _____ Address: _____

Telephone: _____ City/State/Zip: _____

I certify, to the best of my knowledge, that the statements I have made are true and correct. I understand that the volunteer services described above are to be performed at no cost to the state. I will be required to comply with all regulations of the Office of Parks, Recreation & Historic Preservation ("ORHP") and the regulations and procedures of the specific parks and historic sites. I agree to notify and coordinate my volunteer efforts with OPRHP.

The Office of Parks, Recreation & Historic Preservation agrees, during the period of service, to provide for the volunteer Worker's Compensation coverage to the extent provided by law. If I am injured, I agree to promptly notify OPRHP and OPRHP shall process my claim under the Worker's Compensation Law. As a volunteer, I am also entitled to defense and indemnification pursuant to the Public Officers Law 17. I agree to immediately notify OPRHP's Counsel's Office at (518) 486-2921 should I require such defense and indemnification. The personal information on this form will be treated as private pursuant to the Personal Privacy Protection Act.

Signature of Volunteer (Date)

*If you are not 18 years of age or older, a parent or guardian must complete the following statement:
I have read the Volunteer Services Agreement and confirm that _____
Has my permission to participate as a volunteer in the program described for the selected locations.

Signature of Parent or Guardian (Date)

For Official Use Only

Signature of Park Manager or Designee (Date)

Taconic Regional Office
Attention: Gerry Covert
New York State OPRHP, PO Box 308
Staatsburg, NY 12580