New York – New Jersey Trail Conference
156 Ramapo Valley Road
Mahwah, NJ 07430-1199
(201) 512-9348
www.nynjtc.org

# NON-TRAIL VOLUNTEER HOURS SUMMARY

To complete this form *electronically*, enter your biographic information in the appropriate shaded fields. Press the ***TAB*** key to move to the next field. Use the *Spacebar* to mark the correct time period. Next, enter the appropriate information in table. When you are finished, click ***File***, *Save AS*, and rename the file with your name. You can either email this form to the office or print the form and mail it

**Name:** _____

**Reporting Period:** Year _____

☐ October 1 – January 31 ☐ February 1 – May 31 ☐ June 1 – September 30

| Committee | Project Description | *Work Hours | Travel Hours |
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*Please include all time spent working on the project.

*This form is available on our web site at www.nynjtc.org*

January 2003